



**AUTHORIZATION FOR USE OR DISCLOSURE OF
PROTECTED HEALTH INFORMATION**

Client Information

Client Last Name: _____ First Name: _____ MI: _____

DOB: ____/____/____

Client Address:

Client Home Phone: _____ Cell/Work Phone: _____

Client E-mail Address: _____

Recipient Information

I, _____ do hereby authorize _____

To release a copy of my mental health information to the person or facility below.

Name of person/facility to receive medical information: _____

Phone: _____

Address: _____

Date of Authorization: ____/____/____

Authorization to expire on ____/____/____ or upon the happening of the following event:

Information to be Released (*Note: Requests for release of psychotherapy notes cannot be combined with any other type of request*).

My entire mental health record

Only those portions pertaining to: _____
(Specific provider name and/or dates of treatment)

Authorization for Psychotherapy Notes ONLY (**Important:** If this authorization is for Psychotherapy Notes, you must not use it as an authorization for any other type of protected health information).

Other: _____

Purpose of Information Release:

- | | | |
|----------------------------------|------------------------------|--------------------------|
| Further mental health care | Payment of insurance claim | Legal investigation |
| Applying for insurance | Vocational rehab, evaluation | Disability determination |
| At the request of the individual | Other (specify): _____ | |

Authorization and Signature

I authorize the release of my confidential protected health information, as described in my directions above. I understand that this authorization is voluntary, that the information to be disclosed is protected by law, and the use/disclosure is to be made to conform to my directions. The information that is used and/or disclosed pursuant to this authorization may be re-disclosed by the recipient unless the recipient is covered by state laws that limit the use and/or disclosure of my confidential protected health information.

Signature	Date
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If signed by a personal representative:

- (a) Print your name: _____
- (b) Indicate your relationship to the client and/or reason and legal authority for signing:
 Patient is: minor incompetent disabled deceased
 Legal authority: parent legal guardian representative of deceased